



# **International Travel Policy & International Travel Insurance Coverage**

Developed by FIU's  
International Travel Committee (ITC)

Presented by:  
Gitta Montoto, Director, Faculty & Global Affairs

# International Travel

## International Travel Committee

### **NOTE:**

In the past, the ITC was focused mainly on student safety/security.

### What is the scope of FIU's International Travel Committee (ITC)?

- ✓ develops policies and procedures that address the safety and security of employees and students to the extent possible
- ✓ monitors travel conditions and makes recommendations to increase safety/security for travelers
- ✓ makes available critical resources to travelers going abroad

### ITC members:

Office of Study Abroad (Chair)

Department of Emergency Management

Office of Faculty & Global Affairs

Office of the General Counsel

Office of Research & Economic Development

Risk Management

University Compliance & Integrity

# International Travel

## Travel Volume

### ACADEMIC MISSION:

International travel, for the purpose of teaching, research, service, engagement, cultural exchanges and university business across the globe, is vital to fulfilling FIU's mission and vision.

### FIU International Travel 2011-2017

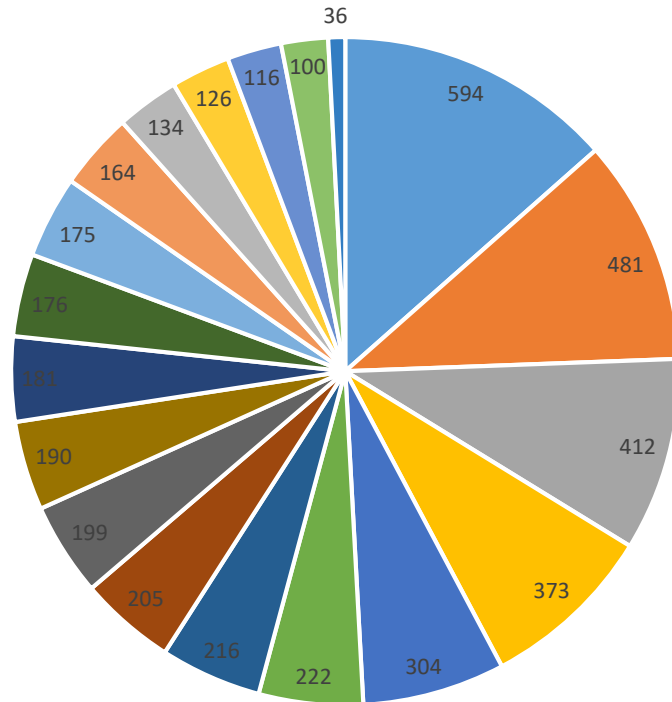
Year	Travel Instances	Individual Travelers	Trips to High-Risk* Destinations
2011	868	395	102
2012	980	421	157
2013	1,000	469	158
2014	1,176	522	200
2015	1,213	586	284
2016	1,237	657	230
2017	1,286	649	639
<b>Total</b>	<b>7,760</b>	<b>1,397</b>	<b>1,770</b>

\*destinations sanctioned by OFAC, considered State Sponsors of Terrorism, under U.S. Department of State Travel Warning/Alert (former rating system of the US Department of State), or classified as Level 4, 3, or 2 under current US Department of State Country Advisory system.

# International Travel

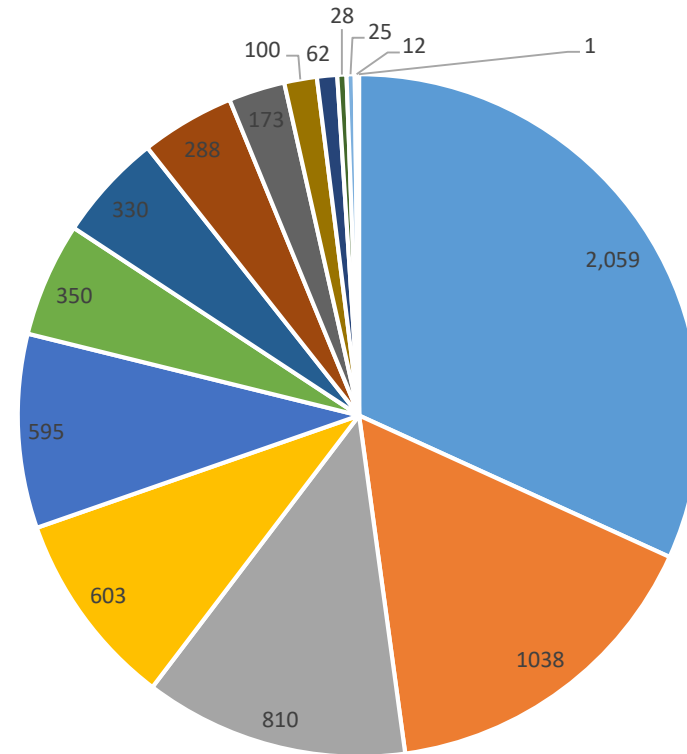
## Travel Volume

FIU International Travel Destinations 2011-2016  
(100 or more trips per year, plus Cuba)



- China
- Canada
- Colombia
- Jamaica
- Dom. Republic
- UK
- Brazil
- Spain
- Italy
- Germany
- France
- Costa Rica
- India
- Mexico
- Peru
- Haiti
- Panama
- Tanzania
- Cuba

FIU International Travel Purposes 2011-2016



- Conference
- Meeting
- Other
- Research
- To Teach
- Recruiting
- Workshop
- Field Work
- Seminar
- Symposium
- Training
- Convention
- To Consult
- Interview for Position
- Athletic Event

- It is commonplace for medical providers outside the U.S. to require payment upfront for emergency or non-emergency treatment.
- Workers' compensation coverage provided to FIU employees via the State of Florida Risk Management Trust-Fund will not coordinate treatment (payment for treatment) for incidents outside of the U.S.
- FIU employees traveling outside the U.S. on FIU business run the risk of not being able to access emergency or non-emergency medical treatment after suffering a work related illness or injury.



Risk



## FIU's International Travel Policy – in a nutshell

Clarifies the traveler's responsibility to adhere to

- ✓ local laws abroad
- ✓ U.S. laws (i.e. export controls, travel on sponsored projects)
- ✓ institutional requirements concerning travel with students and to high-risk destinations; and that a TAR is required
- ✓ institutional protocol should conditions abroad change or an accident/emergency occur

Stipulates that if all of the above conditions are met

- ✓ the traveler receives the benefit of FIU's Short-Term Global Business Travel Insurance

# International Travel Guideline & Coverage

## Short-Term Global Business Travel Insurance

### Overview of Key Benefits

Comprehensive medical and security risk management solution provided by United Healthcare Global

Medical Assistance Services	Travel Assistance Services	Security (24/7 global monitoring)
Emergency medical evacuation and repatriation	Pre-trip information	In-house intelligence
Prescription assistance	Translator and interpreter referral	Special projects and consulting departments
Deposit, advance and payment guarantees	Emergency travel funds assistance	Global network of aviation agents
Medical, dental and pharmacy referrals	Legal consultation and referral	Transportation resources
Dispatch of medicine	Lost/stolen travel documents/luggage assistance	Security professional

Note: this Foreign Business Travel Coverage does not include coverage for students traveling abroad. Student coverage is provided through the Office of Study Abroad.

# International Travel

## International Travel On-Campus Resources/Contacts

DEPARTMENT	SUBJECT AREA	NAME	TITLE	E-MAIL
Academic Planning & Accountability	Academic Partnerships/Agreements Development	Mercedes Ponce	Asst. Vice President	poncem@fiu.edu
Compliance & Integrity	Export Controls	Karyn Boston	Export Controls Administrator	kboston@fiu.edu
Emergency Management	Emergency Preparedness	Amy Aiken	Director	abaiken@fiu.edu
Faculty & Global Affairs	Short-Term Global Business Travel Insurance	Gitta Montoto	Director	gmontoto@fiu.edu
General Counsel	International Law	Liz Marston	Senior University Counsel	emarston@fiu.edu
Health Travel Medicine Program & Clinic	Pre-travel assessment and post-travel care	Dorothy Contiguglia-Akcan	MD, Asst. Professor	ccontigu@fiu.edu
Study Abroad	Student Mobility - Outbound	Laura Boudon	Director	lboudon@fiu.edu
Research & Economic Development	International Research Initiatives	Diana Firvida-Oliva	Asst. General Counsel	olivad@fiu.edu